

**IMPORTANT! THIS FORM MUST BE SUBMITTED TO THE BOARD OF HEALTH BEFORE THE DPW WILL  
ISSUE A SEWER CONNECTION PERMIT.**



## ROCKPORT BOARD OF HEALTH

34 Broadway  
Rockport, MA 01966  
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### APPLICATION FOR PERMIT TO ABANDON SEPTIC SYSTEM

Location: \_\_\_\_\_ Map: \_\_\_\_\_ Lot: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Installer Name: \_\_\_\_\_ Company: \_\_\_\_\_  
(Must be licensed by Rockport Board of Health as a Septic System Installer)

Installer Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Work to be Performed: \_\_\_\_\_

Reason for Abandoning the Septic System:  
(Please Check)

- ☐ Sewer Connection Approx. Date: \_\_\_\_\_
- ☐ Connection to another Septic System Approx. Date: \_\_\_\_\_ Note: Need BOH Permission
- ☐ Other: \_\_\_\_\_ Approx. Date: \_\_\_\_\_

The undersigned Installer agrees to abandon the above described septic system in accordance with the provisions of Title 5 and local regulations.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Please submit application to Board of Health with a check for \$25 payable to the Town of Rockport*

**ROCKPORT BOARD OF HEALTH  
PERMIT TO ABANDON SEPTIC SYSTEM**

Fee Rec'd: \_\_\_\_\_  
Check #: \_\_\_\_\_

Permission is hereby granted to the Installer: \_\_\_\_\_

to abandon an individual septic system at: \_\_\_\_\_

Map \_\_\_\_\_ Lot: \_\_\_\_\_ as described in the application signed and dated: \_\_\_\_\_

Provided the system shall be abandoned within 90 days of the date of this permit.

Board of Health: \_\_\_\_\_ Date: \_\_\_\_\_

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Title 5: 310 CMR 15.354: Abandonment of Systems

(1) Whenever the use of a system is discontinued following connection to a municipal or private sanitary sewer or shared on-site system or following condemnation or demolition of a building served by the system, the system shall be considered abandoned and any further use of the system for any purpose shall be prohibited unless, after inspection, the Approving Authority determines the system is in compliance or can be brought into compliance with 310 CMR 15.000.

(2) Continued use of a septic tank where the tank is to become an integral part of a sanitary sewer system requires the prior written approval from the local municipal authority responsible for the operation of the sanitary sewer system.

(3) The following procedure shall be used to abandon a system:

(a) Within 14 days prior to discontinuance of use of a system, the facility owner shall apply to the Approving Authority to abandon the existing system citing the reason(s) abandonment is necessary, and where connection to municipal or private sanitary sewer has been made, a copy of the sewer connection permit shall be submitted with the application;

(b) Upon receipt of the Approving Authority's written approval to abandon the system, the septic tank shall be pumped of its entire contents by a licensed septage hauler; and

(c) The tank shall be excavated and removed from the site, or the bottom of the tank shall be opened or ruptured after being pumped of its content so as to prevent retainage of water and the tank shall be completely filled with clean sand or other suitable material approved in writing by the local Approving Authority.

**Rockport Board of Health Policy – Approved August 26, 2008:**

- Installer to submit to Board of Health
  - Application for Permit to Abandon Septic System
  - \$25 Fee
  - Copy of Sewer Connection Permit
- Installer to request copy from BOH of septic tank, leach pit, cesspool drawings on file.
- Installer to schedule appointment with BOH Agent to inspect after pumping and bottom of tank ruptured.
- Fill material to be stockpiled nearby so filling can begin in presence of Board of Health Agent of all cesspools, leach pits, and tanks.

**Rockport's Title 5 Supplements - Approved June 6, 2017:**

9. *Abandonment of tanks, pits, cesspools, chambers*

Whenever the use of a septic tank, leach pit, leach chamber, pump chamber, dry well, cesspool, etc. has been discontinued...

- a.) the component must be pumped clean
- b.) the bottom of septic tanks and pump chambers shall be broken for ground water to flow in and out, and
- c.) the component must be filled with flow-able, clean fill